



MEETING ROOM INFORMATION

Our recently renovated **Meeting Room** is four thousand square feet and accommodates ninety six foot tables and a total of two hundred and fifty chairs. It has a built-in sound system with (1) lapel, (1) cordless and (1) plug-in microphone. We also a podium and audio-visual equipment. The Ag Extension Office has a fully equipped kitchen and two smaller meeting rooms that can also be rented in conjunction with the Meeting Room.



CATERING

on-site catering services are also available. We can provide your group with box lunches consisting of a sandwich, cookie, chips, and drink. Or, you can enjoy a nice, hot prepared luncheon buffet customized to accommodate your needs. These meals are presented in elegant chafing dishes, and include your choice of meat, vegetables, bread, salad, desserts, and beverages. We also provide breakfast and dinner buffets, or something as simple as snacks during your breaks. Please contact our Food Services Manager, June Timmons, from 8:00 to 4:30, Monday through Friday for more information.

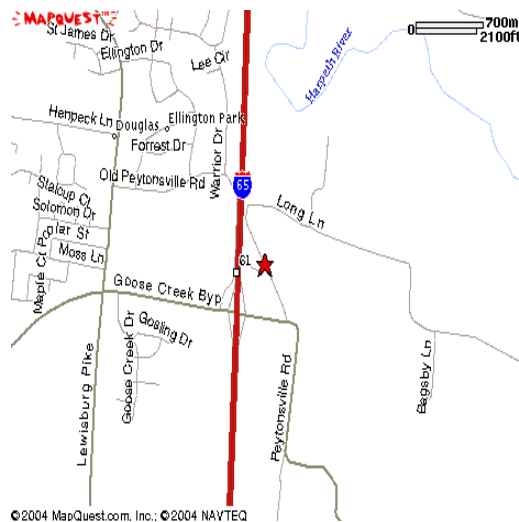
FEE SCHEDULE

The Meeting Room is priced for the occasion at \$ 250.00 per day. There is a \$50.00 cleanup fee if you choose to use an independent caterer. A \$100.00 fee will be added if the UT Ag Extension's kitchen is used, and \$50.00 for each additional meeting room. A \$500.00 Security Deposit is required. The Security Deposit will be returned after departure unless damages occur.



RESTRICTIONS

Alcohol in any form is NOT permitted on the premises. Smoking is NOT allowed in any of our buildings at any time. Our premises must be vacated no later than 10:00 pm, and no admission fee may be charged for the event. Please be aware that the department prohibits rentals for birthday party events for young adults ages 13 to 25.



DIRECTIONS

We are conveniently located in Franklin off of interstate-65. Take I-65 to exit 61, turn east onto Peytonsville Road and turn on the first road to the left, Long Lane. Our address is 4215 Long Lane, Franklin, TN 37064.

*To Reserve our Meeting
Room for your Organization.....*

★CALL 615-595-1227

★OFFICE HOURS:
8:00 A.M. - 4:30 P.M. Monday-Friday,
Central standard Time